

Carroll County Board Meeting
301 N. Main St., Mt. Carroll, IL
Small Courtroom
April 16, 2026, at 9:30 a.m.

INVOCATION was given by Chair Bickelhaupt.

CALL TO ORDER-Chair Bickelhaupt called the meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, William Iske, Susan Jacobs, David Soldat, Christopher Flikkema, Melinda Appel, and Judy Fitzpatrick were all present. Kevin Barnes and Jason Beyers were absent.

PUBLIC COMMENTS-Joseph Granata from Walker's Addition, Savanna, IL expressed his concerns to the Board regarding Walker's Addition in Savanna Township. Chair Bickelhaupt thanked him for his time. She assured him the Board will discuss the problem with the Zoning Officer.

CONSENT AGENDA-

1. Approval of the April 2nd meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Chair Bickelhaupt informed the Board she is pulling the April 2, 2026, Board minutes from the consent due to correction.

Under County Administrator in the minutes, it should read "County Administrator Jachnicki advised that the County had a preliminary meeting with Reagan Mass Transit District related to the County's Transit Program." Motion by Jacobs, second by Soldat to approve April 2, 2026, Board minutes with this correction. Roll call shows Iske, Flikkema, Bickelhaupt, Appel, Jacobs, Soldat, and Fitzpatrick all voting aye. Motion carried.

Chair Bickelhaupt asked for a motion for Approval of Bills Paid in Vacation and Approval of Committee on Claims. Motion by Jacobs, seconded by Iske to approve. Roll call vote shows Bickelhaupt, Iske, Flikkema, Jacobs, Appel, Soldat, and Fitzpatrick all voting aye. Motion carried.

TABLED ITEMS-None

DEPARTMENT REPORTS

Animal Control-ACO Lisa Larson was not present.

Assessor-Chief Assessor Annette Gruhn informed the Board her office is working on 2026 assessments data.

Circuit Clerk-Circuit Clerk Patty Hiher was present advised no report.

County Clerk and Recorder-County Clerk Amy Buss reported she will have tax extension completed by the end of next week.

Emergency Management-Emergency Management Director Jim Klinefelter was not present.

GIS-GIS Director Jeremy Hughes was present advised no report.

Health Department-Dawn Holland was not present. County Administrator Jachnicki reported that there was some hail damage to the roof and siding of the Health Department from the April 2nd storm. There has been a claim filed with the insurance company.

Highway-County Engineer Sara Renkes was present. A monthly report was submitted in the Board Packet.

Probation-Chief Probation Managing Officer Steve Brown reported that his office is working with the State's Attorney on the Juvenile Diversion Program.

Sheriff-Sheriff Ryan Kloepping reported that new squad car sustained \$11,000 worth of hail damage. The squad car has been repaired.

He informed the Board that the bid specs for the soffit/facia have been published for bidding.

He stated that about \$20,000 has been raised so for the K-9 Fundraiser.

State's Attorney-State's Attorney Michel O'Brien informed the Board that the transition in his office is going well, and he would like to thank anyone that has helped with this transition.

Transit-PCOM Mary Maszk was present. A monthly report was submitted in the Board packet.

Treasurer-Treasurer Lydia Hutchcraft was present.

A Notice of Checking Account Changes Letter for the Transportation Grant was presented in the Board Packet. Since this requires Board action and was not listed under Business there will be no action taken at this time. It will be included under Business on the May 7, 2026 Agenda.

Zoning/Zoning Board of Appeals-GIS Director Hughes reported for Zoning Officer Jaicee Buckner. He reported that there will be a Zoning Board of Appeals meeting on May 4th at 6 p.m. in the conference room of the Courthouse.

AFFILIATE REPORTS

Blackhawk Hills Regional Council-No report.

Best Employment Skills Team/Workforce-No report.

Community Mental Health Board-No report.

Emergency Telephone System Board-No report.

Health Board-No report.

Hotel/Motel Board-County Board Member Jacobs reported the committee will be electing a new chair soon.

Jo Daviess/Carroll Co. Joint Action Solid Waste-No report.

LRA-No report.

NWILED-A monthly report was submitted.

SENIOR SERVICES BOARD-No report.

Tri-County Opportunities Council-No report.

United County Council of Illinois-Chair Bickelhaupt reported she attended the UCCI conference in Springfield on April 14th and 15th.

She informed the Board that the Annual UCCI Conference will be held July 26th thru 28th in Galena, IL. She encouraged the Board Members to attend.

Upper Mississippi River International Port District-No report.

Veterans Assistance Commission-A monthly report was submitted.

Whiteside/Carroll & Jo/Carroll Enterprise Zone-No report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee-No report.

Ad Hoc Transit Garage Committee-No report.

Ad Hoc Planning and Development Committee - Chair Bickelhaupt reported the next meeting is May 8th.

Ad Hoc Highway Committee-County Board Member Appel reported the committee is working on finalizing job responsibilities and job evaluations.

Business

1. Chair Bickelhaupt presented for Approval of the Contract with Martin and Company Excavating to place asphalt on Georgetown Road from Stone Bridge Road to Illinois 73 in the amount of \$176,000, utilizing MFT Funds. County Engineer Renkes explained. Motion by Jacobs, seconded by Flikkema to approve. Roll call shows Fitzpatrick, Soldat, Flikkema, Iske, Bickelhaupt, Jacobs and Appel all voting aye. Motion carried.
2. Chair Bickelhaupt presented for Approval of the Contract with Martin and Company Excavating to remove and place asphalt at two culvert locations on Ideal Road in the amount of \$10,332, utilizing MFT funds. County Engineer Renkes explained. Motion by

Jacobs, second by Flikkema to approve. Roll call shows Appel, Flikkema, Jacobs, Fitzpatrick, Iske, Soldat, and Bickelhaupt all voting aye. Motion carried.

3. Chair Bickelhaupt presented for Approval of the Contract with America's Parking Remarking LLC to place pavement marking on various county roadways in the amount of \$32,975.44, utilizing MFT funds. County Engineer Renkes explained. Motion by Jacobs, second by Soldat to approve. Roll call vote shows Iske, Bickelhaupt, Jacobs, Appel, Flikkema, Fitzpatrick and Soldat all voting aye. Motion carried.
4. Chair Bickelhaupt presented for Approval of the revised design contract with Chastain and Associates, LLC at the cost of \$798,528. County Engineer Renkes explained. Motion by Jacobs, seconded by Appel to approve. Roll call vote shows Jacobs, Appel, Fitzpatrick, Soldat, Bickelhaupt, Flikkema, and Iske all voting aye. Motion carried.
5. Chair Bickelhaupt presented for Approval of Bridge Aid Request from Washington Township for the replacement of Culvert Section 6991 Mill Hollow Rd at the estimated cost of \$4,320. County Engineer Renkes explained. Motion by Jacobs, second by Appel to approve. Roll call voted shows Iske, Bickelhaupt, Fitzpatrick, Jacobs, Appel, Soldat and Flikkema all voting aye. Motion carried.
6. Chair Bickelhaupt presented for Approval of Bridge Aid Request from Rock Creek Lima Township for the replacement of Culvert Section 23001 Pioneer Road at the estimated cost of \$23,760. County Engineer Renkes explained. Motion by Iske, seconded by Jacobs to approve. Roll call vote shows Bickelhaupt, Appel, Jacobs, Fitzpatrick, Iske, Flikkema and Soldat all voting aye. Motion carried.
7. Chair Bickelhaupt presented for Approval of Resolution for the County's Bridge Aid fund for \$11,880. Motion by Iske, seconded by Jacobs to approve. Roll call vote shows Flikkema, Jacobs, Fitzpatrick, Iske, Soldat, Appel and Bickelhaupt all voting aye. Motion carried.
8. Chair Bickelhaupt presented for Approval of Special Use Permit #2026015 for Auto Repair. GIS Director Hughes explained. Motion by Iske, seconded by Jacobs to approve. All voting aye by voice vote. Motion carried.
9. Chair Bickelhaupt presented for Approval of Special Use Permit #2026021 for Mixed-Use Building. GIS Director Hughes explained. Motion by Jacobs, seconded by Fitzpatrick to approve. All voting aye by voice vote. Motion carried.

10. Chair Bickelhaupt presented for Review of Proposed Zoning and Building Fee Schedule. GIS Director Hughes explained. Discussion. Chair Bickelhaupt encouraged the Board to review and express their questions or concerns.

11. Chair Bickelhaupt presented for Review of Amendments to Chapter 360 Building Regulations. GIS Director Hughes explained. Discussion. Chair Bickelhaupt asked the Board to review the changes before the next meeting and asked for any input.

12. Chair Bickelhaupt presented for Review of Proposed Ordinance Chapter 760 Recreational Vehicles. GIS Director Hughes explained this is a new Proposed Ordinance. Chair Bickelhaupt encouraged the Board to review thoroughly before the next Board meeting.

Executive Session-None

Chair Report-Chair Bickelhaupt updated the Board on the UCCI conference in Springfield and upcoming annual conference in July under Affiliate Reports earlier.

Appointments-None

Motion by Jacobs, seconded by Iske to adjourn at 10:19 a.m. Motion carried.

Minutes submitted by Amy R. Buss, County Clerk and Recorder